

Implementing Millennium Transit Slips in OWLSnet

Customizable Millennium transit slips are a new feature with R2007 of the Innovative Millennium software installed this summer. At the September AAC meeting, we tentatively agreed to implement these new transit slips. Following is the proposed plan for implementation.

What needs to happen before we can start using the Millennium transit slips?

A graphical printer driver must be installed on all OWLSnet staff computers that use receipt printers. The installation process varies from printer to printer, but thanks to Julie, we have an accurate inventory of all of the receipt printers. (Thanks also to all of the OWLSnet librarians who answered the survey!) While each PC does need to be touched, OWLS staff can help member library staff install the drivers, or and we can log in remotely to install the new drivers.

All of the library logins (with the exception of the acquisitions logins) will need to have print templates turned on for the transit slips. This adds a new printer option – the Print Templates printer, which will then need to be pointed to the graphical printer driver.

How do we resolve the pricing issue?

Currently, libraries pay for their own receipt paper, but OWLS pays for the pink and green transit slips. Libraries implementing the new transit slips will definitely see their receipt paper usage increase. It looks like our total receipt paper usage will double, but some libraries print more slips than others, so this may not apply evenly to all libraries.

Since every item that is borrowed and every item that is lent will need a transit slip, we can pretty accurately estimate how much additional receipt paper each library will need. OWLS will be proposing a plan to assist with receipt paper based on the 2008 lender/borrower numbers.

What questions do we need to answer?

Is the slip long enough? The current version is five and a half inches long. We could increase this to six and a half, but this would increase the amount of paper per receipt. It should be relatively simple to change the slips, so we propose beginning with the current length and re-evaluating.

Is the (insert to dotted line) message appropriate?

What do libraries do if they only have one receipt printer, and it dies? What about South Central? OWLS proposes that we modify the existing transit slips to make one slip suitable for both SCLS deliveries, and those instances when a library's only receipt printer is broken.

Any other concerns?

What do the slips look like again?

Filling Hold

To Waupaca
Filling Hold

(insert to dotted line)

Sent: Thu Sep 11 2008
06:33PM
From: 20
Title: Copyright in cyberspace:
questions and answers
for librarians / Gretchen
McCord Hoffman.
Call number: 346.730482 Hof oa
Barcode: 322258000077277

Going Home

**To Appleton adult
nonfic**

(insert to dotted line)

Sent: Thu Sep 18 2008
06:33PM
From: 51
Title: Copyright in cyberspace:
questions and answers
for librarians / Gretchen
McCord Hoffman.
Call number: 346.730482 Hof oa
Barcode: 322258000077277

Proposed Implementation Schedule

Several libraries have expressed interest in implementing this change as soon as possible. However, for budgetary reasons, it would be much simpler to implement this change on a calendar-year basis, so we suggest the following schedule:

1. Formal implementation begins on January 2nd, 2009.
2. Any consideration for receipt paper starting January 2009, but libraries who wish to start using the slips earlier may do so, at their own expense, as early as next week.
 - a. To begin implementation earlier, libraries should work with Gerri at the OWLS office to begin installation of the printer drivers, and enable Print Templates in Millennium.
3. In order to accommodate libraries who wish to implement earlier, bin and envelope labels will be changed to the full library location, rather than the three letter code, starting on Monday, November 17th.
4. Libraries should contact Sally if they have individually labeled bins or bags, and let us know how many labels of each type they need (prior to January 1st.)

In addition, in order to accommodate the increased receipt paper delivery, we ask that libraries order additional receipt paper at least one week in advance, and understand that our delivery volume makes it impossible for paper to be delivered on Monday.

How do we start?

If the implementation schedule is approved, OWLS staff will begin contacting member libraries the week after AAC to begin installation of the new printer drivers.

Libraries who wish to begin early implementation should contact Gerri as soon as possible.