

Patron Update Form - (The Blue Form)

Updated: September 4, 2009

Use this form to notify a patron's home library when a patron record has been changed in Millennium. It is recommended that you copy and paste patron information from Millennium into the *Patron Information* section of this form.

Going To:

From:

Staff Name:

Why Update?

- Patron Changed Agency - Please delete registration
- Card Renewed
- Change in Patron Info (address, phone, name...)
- A New Card Has been issued to the patron

Patron Information
Goes Here:
(Including Card #)

Copy and past from
Millennium

Please check any information that has changed

Address:

Name:

Phone:

Additional
Comments:

Please make sure to and from libraries are selected correctly before submitting the form.