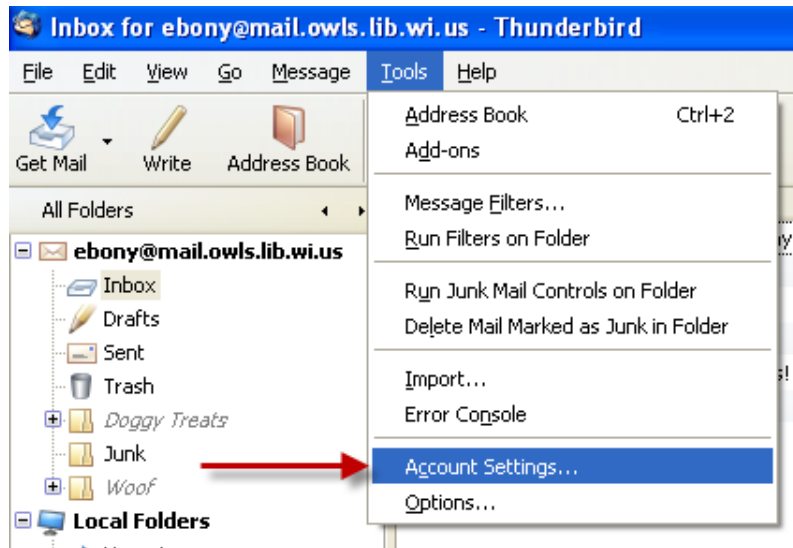


Using Thunderbird To Filter Junk Mail

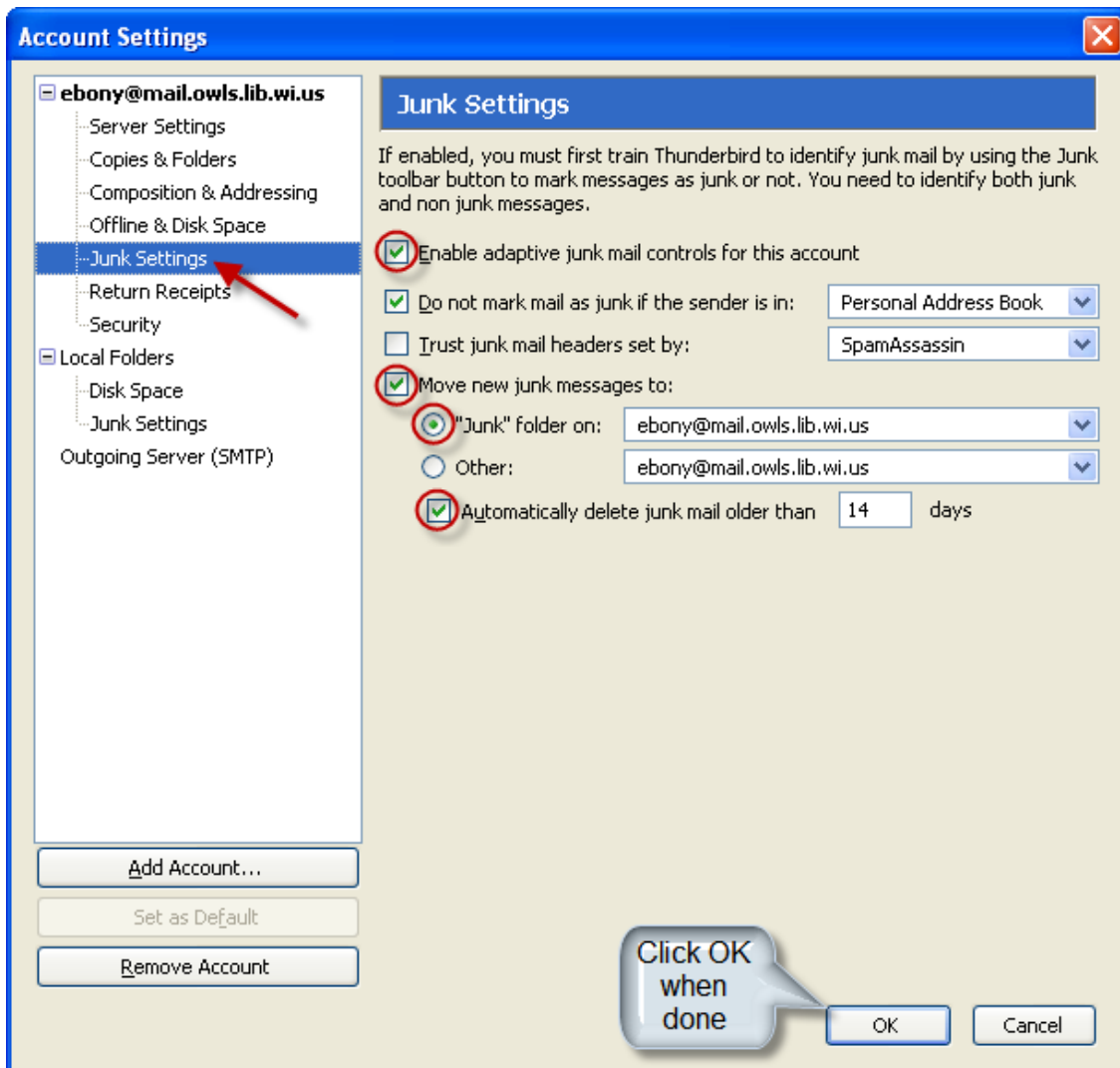
One very useful tool in Thunderbird is Junk mail filtering. Thunderbird can be taught to automatically filter email you consider to be “Junk”. Here’s how to get started...

1. Click on the “Tools” drop down menu.
2. Then click on “Account Settings...”



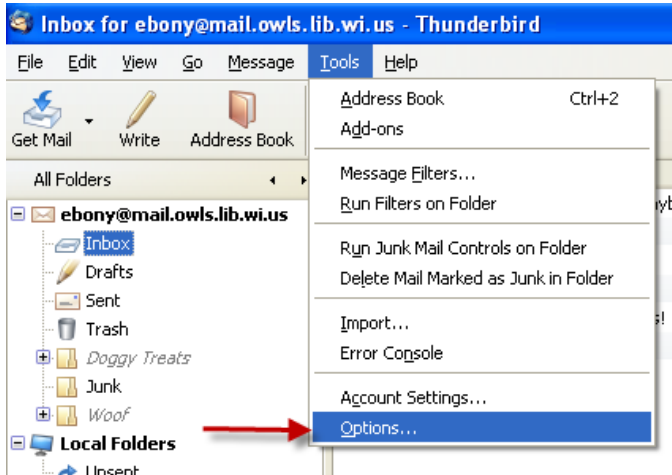
Using Thunderbird To Filter Junk Mail - Continued

3. As it shows in the graphic below, select “Junk Settings” under your email address.
4. The settings marked with a red circle are recommended.
5. Click “OK” when done.

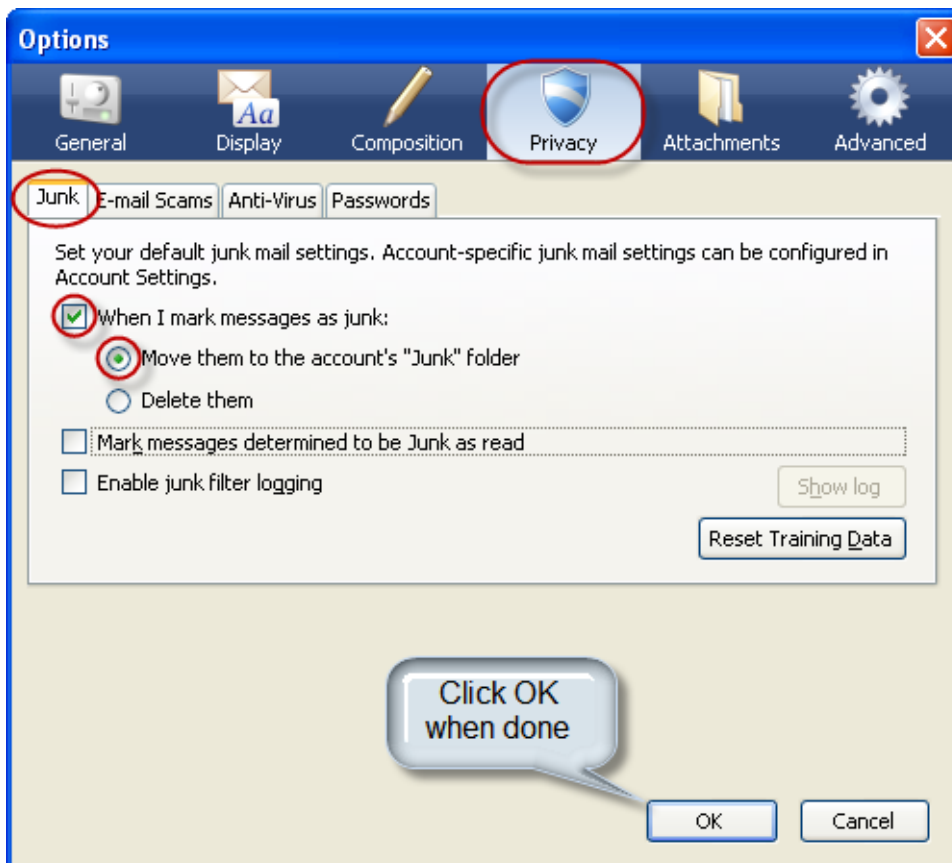


Using Thunderbird To Filter Junk Mail - Continued

6. Click on the “Tools” drop down menu.
7. Then click on “Options”

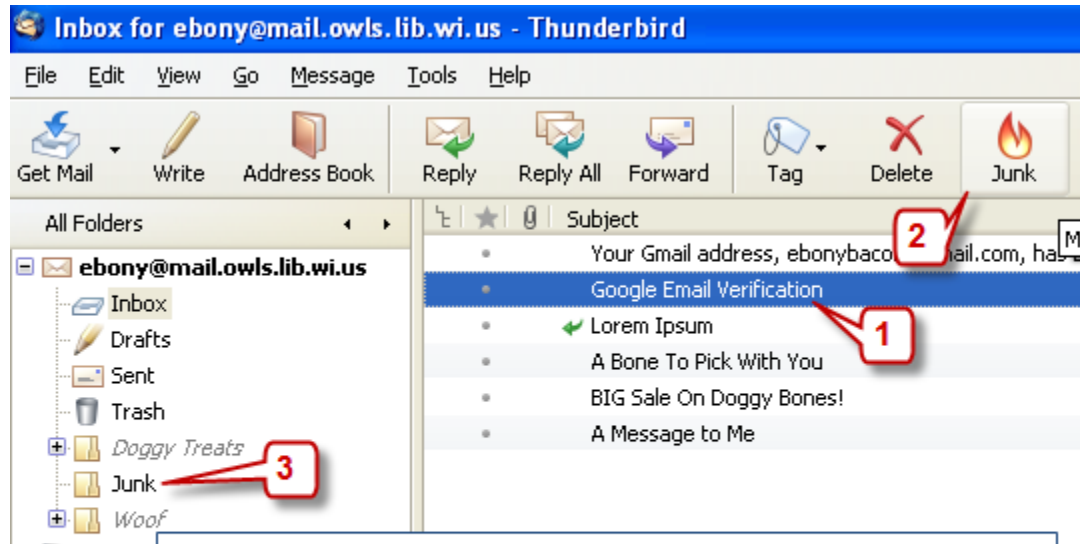


8. Follow the graphic below to configure your default junk mail settings.



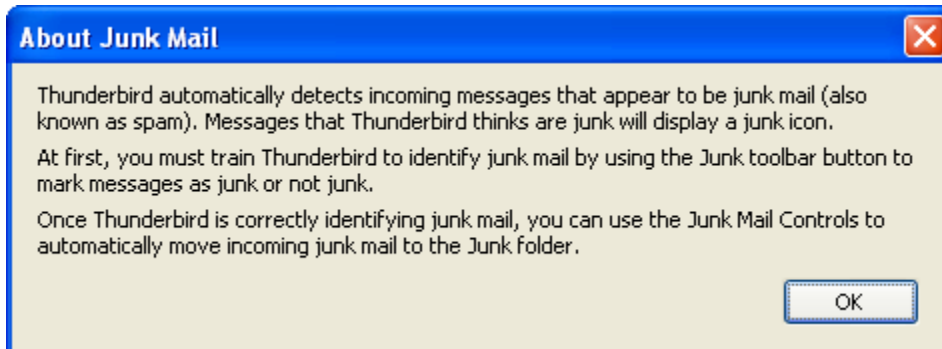
Using Thunderbird To Filter Junk Mail - Continued

9. Follow the instructions in the graphic below to begin training Thunderbird. This example shows a “Google Email Verification” message about to be “Junked”.



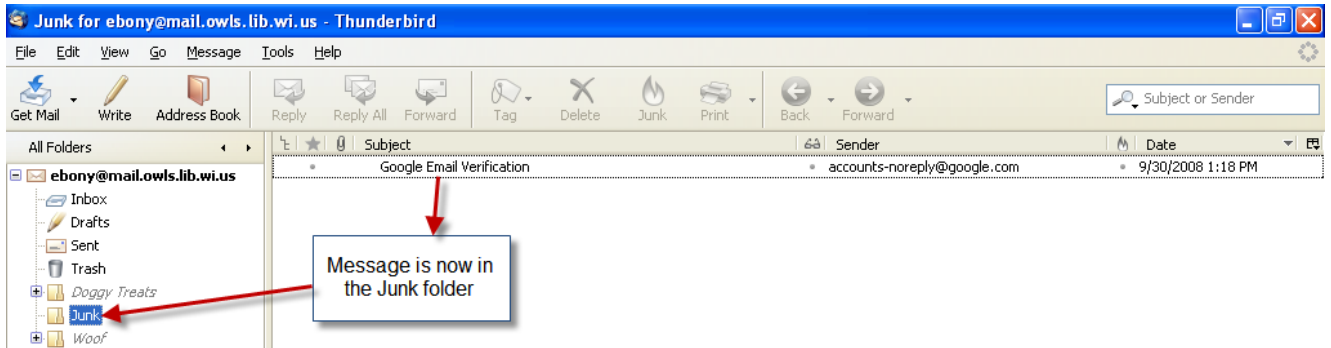
1. Select email message to become "Junk".
2. Click on the "Junk" button.
3. Message is automatically moved to the Junk folder.
4. Thunderbird is now trained to move similar email messages to the Junk folder.

10. Thunderbird provides more information “About Junk Mail” when you first start training.

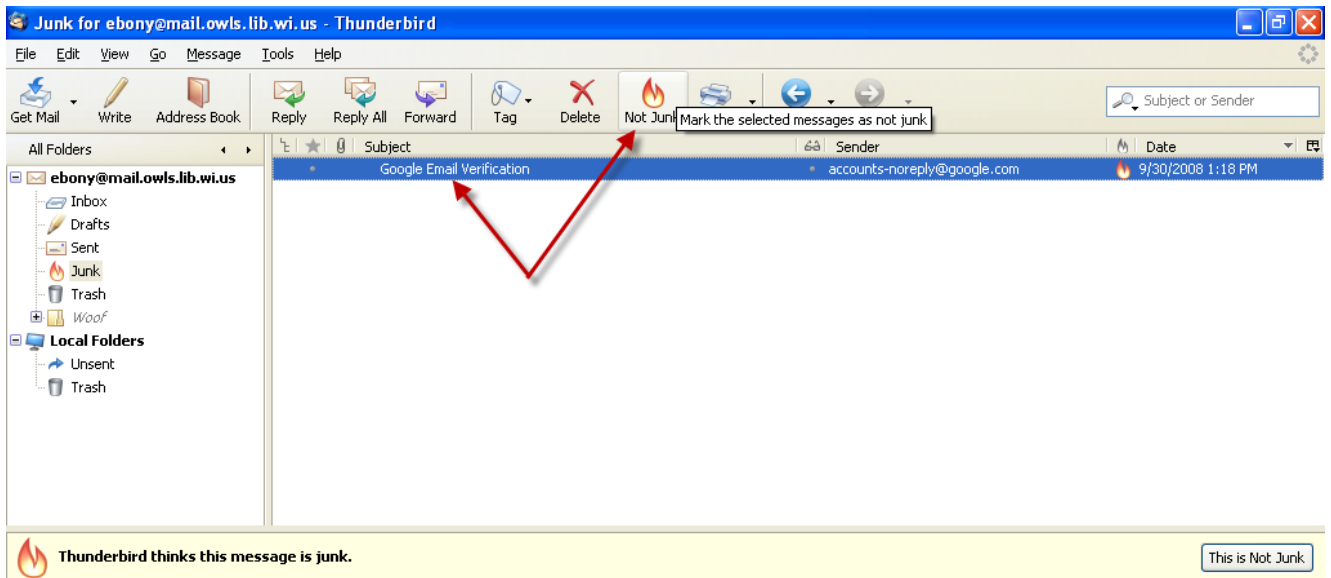


Using Thunderbird To Filter Junk Mail - Continued

11. The email message has now been moved to the Junk Folder. Similar email messages received in the future that resemble this message will also become “Junk”.



12. If you change your mind, or if a message has been automatically “Junked”, you can also tell Thunderbird when something is not Junk.
13. Simply select the Junked email message in the Junk folder and click the “Not Junk” button as shown below.
14. You may also wish to drag the “Not Junked” message back in to your INBOX.



Important Note: Don't forget to keep checking your Junk folder for messages that you don't want to be “Junk”. The more you train the Thunderbird “Junk” filter, the more intelligent it will become.