

Your Account

Click on the MY ACCOUNT link at the top or bottom of the page to access your library account.

The screenshot shows the InfoSoup website with a user logged in as John R. Smith. The top navigation bar includes 'LOGOUT', 'My Account', and 'Start Over'. The main content area displays the user's name, a 'Search Catalog' button, and a list of account options: 'Modify My Info', 'Change My PIN', 'My Saved Searches', and 'My Reading History'. A 'Search Catalog' button is also visible at the bottom right.

See what you have checked out, on hold or fines due. You can renew items, change pickup locations or cancel holds here.

Remember to click on the LOGOUT button when you are done using the catalog!

You are logged into your account

1 request (hold).
3 Items currently checked out
Help with Renewals
Help with Saved Searches

Smith, John R.

Modify My Info
Change My PIN
My Saved Searches
My Reading History

Search the catalog!

Search Catalog

Email staff to update your address, phone number, email address, etc.

If you have saved your favorite searches, you can access them here.

If you wish, you can keep a list of items you checked out in the past. You must OPT IN to begin saving your history.

Change your PIN. (You must know your current PIN in order to change it.)



www.infosoup.org

When you're hungry for answers!

A Quick Guide
to Your
Library's Resources



InfoSoup is brought to you by OWLSnet, a consortium of public libraries in northeast Wisconsin.

Searching

Click the circle next to the way you want to search or use the default "keyword."

Search the catalog for books, movies, music, and more!

Keyword
 Title begins with
 Author
 Subject

View Entire Collection

Search

[More Search Options](#)

Type the words you want to find.

If you wish, click the arrow to pick a type of material or a particular library.

Click the Search button to begin your search.

Your search may bring up one item or a list of items.

Click on the title for the full record, including the complete list of libraries that own the item.


Icon shows the type of material.

Shows how many holds have been placed & the total number of copies.

Shows the library and collection location.

Shows where it is on the shelf.

Shows if it is checked out or available.

2		The world is flat a brief history of the twenty-first century	Status
<input type="checkbox"/>	/ Friedman, Thomas L.	New York : Audio Renaissance, p2005.	DUE 02-04-06
	15 sound discs (19 hr.) : digital ; 4 3/4 in.		DUE 02-28-06
	4 holds on first copy returned of 3 copies		1 HOLD
	Location	Call No.	
	Florence adult book on CD	Friedman	
	Marinette music collection	303.48 F91	
	Sturgeon Bay book on disc	303.4833 Fri	

[Place Hold](#)

Placing Holds

If an item is checked out or at another library, you can place a hold.

2		The world is flat a brief history of the twenty-first century	Status
<input type="checkbox"/>	/ Friedman, Thomas L.	New York : Audio Renaissance, p2005.	DUE 02-04-06
	15 sound discs (19 hr.) : digital ; 4 3/4 in.		DUE 02-28-06
	4 holds on first copy returned of 3 copies		1 HOLD
	Location	Call No.	
	Florence adult book on CD	Friedman	
	Marinette music collection	303.48 F91	
	Sturgeon Bay book on disc	303.4833 Fri	

[Place Hold](#)

Click here to place a hold.

Continue with the following screen:

You must have a library card to place a hold.

Type in your card number and press [Tab]

Your Personal ID Number (PIN):

Give yourself a PIN or enter current PIN

Enter your PIN or create one. If your PIN is new, you will be asked to enter it again on the next page.

Click the arrow to select where you would like to pick up the item.

Cancel if not filled by: Month Day Year

When done, click on SUBMIT.

Use this only if you have a deadline.

Submit